2016 Annual Report

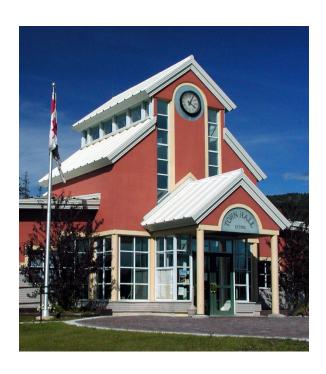
District of Tumbler Ridge



FOR THE YEAR ENDING DECEMBER 31, 2016

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District of Tumbler Ridge Municipal Office



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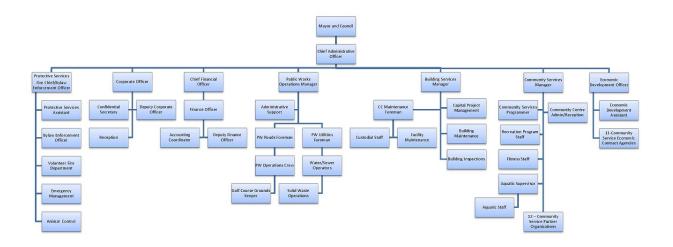
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MISSION STATEMENT

Council is committed to excellence in government that reflects our citizens' interests, values and goals. We will strive to deliver quality public services in a proactive and responsible manner while ensuring our objectives are clearly communicated to our citizens. We will strive to strengthen and diversify our economy by balancing public safety, industrial development, environmental responsibility and sustainability.

ORGANIZATIONAL CHART



INTRODUCTION

The *Community Charter* requires municipalities in British Columbia to prepare an "Annual Report" for its stakeholders. The Annual Report shall outline the following:

- ❖ A report respecting municipal services and operations for the previous year;
- ❖ A progress report respecting the previous year in relation to the objectives and measures established for that year;
- ❖ A statement of municipal objectives, and the measures that will be used to determine progress respecting those objectives, for the current year and next year (s);
- Any declarations of disqualification made under the Community Charter in the previous year, including identification of a Council member or former Council member involved and the nature of the disqualification;
- ❖ For each permissive tax exemption provided by Council under the *Community Charter*, the amount of property taxes that would have been imposed on the property in the previous year if it were not exempt from taxes; and
- ❖ Any other information the Council considers advisable.

In addition, the Annual Report contains a copy of the Audited Annual Financial Statements for the municipality for the previous year.

A public consultation process has been incorporated into the preparation of this report. We hope that the report will provide a meaningful overview of the District's operations for 2016 and projected operations for 2017 and beyond.



Mayor and Council Roles

General Role of Council

It is the role of council to act as the governing body of the municipal corporation; to make decisions necessary for the successful and continuing operation of the municipality; and to represent the best interests of the citizens of the municipality as a whole.

Council is a continuing body, notwithstanding changes in its membership by election or appointment, and exercises its powers through resolutions and bylaws passed in open meetings. Council acts as a collective body. It is important to note that the members of Council cannot make valid and binding decisions independently, unless express authority has been granted or legislated.

Council acts to foster economic and social opportunities for the community, and strives to advance the goals and objectives of the municipality.



Back Row (Left to Right): Councillor Will Howe, Councillor Mike Caisley, Councillor Darryl Krakowka, Councillor Rob Mackay

Front Row (Left to Right): Councillor Joanne Kirby, Mayor Don McPherson, Councillor Helen Scott

Mayor's Role:

The Mayor is the Head and Chief Executive Officer of the Municipality. In addition to the Mayor's responsibilities as a member of Council, the Mayor is responsible to provide leadership to Council, including recommending bylaws, resolutions and other measures that, in the Mayor's opinion, may assist the peace, order and good government of the municipality. The Mayor's role is also to communicate information to Council, general direction to municipal officers respecting implementation of municipal policies, programs and other directions of the Council and to represent the best interests of the citizens of the Municipality.



Councillor's Role:

Every Council member is responsible to contribute to the development and evaluation of the policies and programs of the Municipality respecting its services and other activities; to participate in Council meetings, Committee meetings and meetings of other bodies to which a member is appointed; to carry out the duties assigned by Council; to consider the well-being and

interests of the corporation; and to represent the best interests of the citizens of the Municipality.

Declarations of Disqualifications

There were no declarations of disqualifications made under Section III of the *Community Charter* in 2016.

2016 STRATEGIC PRIORITIES

CHIEF ADMINISTRATIVE OFFICER:

- Core Services Review
- Budget Completed for 2017 Council adopted in performance review
- Community services manager resolvement
- Identify a Strategic Planning Process
- Develop Strategic plan
- Performance review and salary policy
- Site 18
- Asset management progress
- Fill Chief Financial Officer & Corporate Officer

CORPORATE ADMINISTRATION:

- Core Services Review
- District wide Policy Review
- Update District Website Design
- Animal Responsibility Bylaw
- Business License Bylaw
- Fees and Charges Bylaw
- Staffing Requirements

ECONOMIC DEVELOPMENT:

- Core Services Review
- Rural Residential Lot creation
- Residential Lot Expansion
- Bio-Mass Co-generation plant research
- Branding Launch
- Signage Strategy
- Land sale process and streamlining

PROTECTIVE SERVICES:

- Core Service Review
- Update & improve Animal Bylaws
- Update ORV Bylaws
- Review and update emergency response plan

FIRE HALL:

- Recruit new members
- Take delivery of new fire truck
- Orientation & training on new truck

FINANCE:

- Core Services Review
- Update the Purchasing Policy
- Complete Budget before Year End
- Staffing levels / cross training existing staff
- Replace retiring Deputy CFO
- Produce SOFI report
- Produce Consolidated Financial plan
- Audit Financial Statements
- Improve efficiency on Golf Course Reports

BUILDING SERVICES:

- Core Services Review
- Cobra Head Lighting Removal / installation
- Curling Rink Piping Lighting for Community Center
- Pool Upgrades (electrical)
- Preparing Town Hall, Public Works, and Fire Hall building for repairs
- Preparing pool for complete repairs
- Preparing water cleaning system choice for Council

OPERATIONS:

SPECIAL PROJECTS:

- Core Services Review
- Asset Management Committee
- Pavement Management Plan
- SCADA System upgrades
- Walking Paths
- Pavement crack sealing-middle bench
- Waste water system repairs

COMMUNITY SERVICES:

- Core Services Review
- Update OH & S manual
- Update Fees & charges Manual
- Review Storage Capacity
- Programming: Dodge Ball/ Floor Curling / Movie Night / Kids Dances etc.
- Keeping ice open till end of March

2016 STRATEGIC PRIORITIES (continued)

OPERATIONS:

SPECIAL PROJECTS:

- Winter sand production
- Recycling options
- Cemetery expansion

- Opening Community Center over Stat holidays - Family Day / Canada Day / BC Day / Labor Day
- Summer Children's Programs Budget pricings / fee schedule / costings

Chief Administrative Officer's Report

Appointed by Council as an officer of the municipality, the Chief Administrative Officer is accountable for the overall management and administration of the District of Tumbler Ridge. The CAO reports directly to Council and to the Mayor who is also the Chief Executive Officer.

As the senior staff position, the CAO is responsible to oversee and direct the day to day activities of the other managers and through them to ensure that decisions, directions and policies of council are carried out.

2016 saw Tumbler Ridge with a major focus on Asset Management. The District moved forward with the creation of an Asset Management Committee which saw a number of recommendations made to Council on repaving, building repair, fleet replacement. Tumbler Ridge also completed a Core Service Review by KPMG which highlighted the District as an efficient service provider as well as providing advice on how to better run our community.

The economy has seen an upswing with the completion of the Miekle Wind project by Pattern Energy. Conuma Coal bought the Wolverine, Brule, and Willow mines from Walter Energy. In an ambitious start Conuma brought both the Wolverine and Brule mines into operation which has provided much needed economic activity to Tumbler Ridge.

2017 will see administration continue completing an asset management strategy and attempt to develop strategies and invest in our recreation facilities to create multi-use year round enjoyment.

Respectfully,

Jordan Wall, CAO

Municipal Services

Taxpayers and residents often overlook the sheer volume and value of services provided by their local governments. While a great number of services are provided by local governments, often less than half of the property tax bill goes to the local government.

Some of the services provided by the District of Tumbler Ridge include:

Road Maintenance	*	Including paving, pot hole patching and crack repairs; maintenance of sidewalks and shoulders; maintenance and installation of signage; line painting; maintenance of public parking areas; snow removal; street sweeping; ditch and storm drainage maintenance.
Water Systems	*	Provision of drinking water; provision of water and hydrants for fire protection purposes; water conservation initiatives.
Sewer Systems	*	Collection, treatment and disposal of domestic sanitary sewage.
Solid Waste Collection	*	Residential and commercial solid waste (garbage) collection and disposal through contract service.
Parks Facilities	*	Maintenance of community owned parks and facilities; parks equipment maintenance and upgrading.
Cemetery Services	*	Maintenance and operation of the community cemetery.
Animal Control	*	Provision of animal control services (primarily dog control and licensing).
Building Inspection	*	Provision of building inspection services to provide compliance with Provincial building, plumbing and fire code regulations.
Subdivision Approvals	*	Subdivision approvals to ensure compliance with local land development regulations to ensure a level of consistency in land servicing.
Zoning and Land Use	*	Provision of regulations to ensure a

level of consistency and advance

indication of land uses.

Bylaw Enforcement

Economic Development

Tourism Development

Recreation Centre and Programs

Protective Services (Fire Department)

Municipal Emergency Plan

Airport



- Enforcement of local land use, noise, nuisance and related regulations. Enforcement initiated upon complaint.
- Attraction of economic development interests and new business opportunities as well as business retention promotion.
- Promotion of tourism development and tourism attraction opportunities.
- Provision of recreational facilities and programs.
- Provision of fire protection services in and around Tumbler Ridge.
- Provision of guidelines to meet the local government's responsibilities to prepare for, respond to and recover from disasters or emergencies.
- Provision of airport services for small aircraft and helicopters.



Departmental Services

Office of the Chief Administrative Officer

The Chief Administrative Officer provides advice to the Municipal Council related to policies and emerging issues as well as provides leadership and manages internal operations to assist departments in meeting their responsibilities. The Chief Administrative Officer (CAO) ensures that all departments utilize effective and efficient management principles, and challenges each department to strive for better performance.

Programs & Services

The CAO is responsible to Council for the efficient management of the municipal workforce, and for seeing that Council's directions and policies are carried out. The CAO provides leadership to the Corporate Management Team in the discharge of their responsibilities.

The CAO oversees the following function areas:

- Building Services;
- Corporate Administration Services;
- Financial & IT Services;
- Fire & Bylaw Enforcement Services;
- Recreational Services;
- Operational Services; and
- Planning

STATEMENT OF 2016 PROPERTY TAX EXEMPTIONS

In accordance with the *Community Charter*, Council provides the following permissive property tax exemptions in the District of Tumbler Ridge.

Registered Owner	Roll Number	Civic Address	Exempt Tax Value
DTD TD Museum	E7E E04	OFF Marriage Drives	#05.007.00
DTR -TR Museum	575.531	•	\$35,387.88
DTR -TR Museum DTR -TR Community	575.531	255 Murray Drive	\$0.58
Garden	575 532	255 Murray Drive	\$163.90
Caracii	070.002	255 Murray Drive	\$0.24
DTR - TR Municipal Library	517.004	340 Front Street	\$4,975.61
DTR - TR Youth Services	317.004	340 From Street	ψ+,575.01
Society	517.005	340 Front Street	\$1,061.23
DTR - TR Children Centre			
Society	517.006		\$1,086.83
DTR - TR Arts Council	517.007		\$80.58
DTR - TR Curling Club	517.001		\$915.09
DTR - TR Lions Club	517.003	340 Front Street	\$122.92
DTR - TR Old Timers	547.000	0.40 Frank Olmani	# 400.04
Hockey Club	517.002	340 Front Street	\$402.91
TR Fellowship Baptist			
Church	543.001	115 Commercial Park	\$1.04
Roman Catholic Episcopal	0.0.001	r ro Commoroidi i din	\$ 2.77
Corporation	590.100	103 Commercial Park	Ψ 2.17
Pentecostal Assemblies of	575.525		\$ 3.10
Canada	0.0.020	Zi o manay ziive	Ψοιτο
DTR - Grizzly Valley Saddle			
Club	624.000	MacKenzie Way	\$4,227.15
Seventh Day Adventist	637.001	107 Commercial Park	\$0.51
TR Branch Royal Canadian			
Legion	645.000	380 Pioneer Loop	\$98.34
TR Branch Royal Canadian	645.000	380 Pioneer Loop	\$0.23
		·	
DTR - TR Snowmobile Club	520.005		\$0.02
DTR - TR Sportsman's			
Association	50066.000	Crown Land File #8003743	\$ 200.77
of Outdoor Gun Range			\$1.90

ConsolidatedFinancial Statements of



Year ended December 31, 2016

Consolidated Financial Statements

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MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

The accompanying consolidated financial statements of the The District of Tumbler Ridge (the "District") are the responsibility of the District's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. A summary of the significant accounting policies is described in Note 1 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

The District's management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

Mayor and Council meet with management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by KPMG LLP, independent external auditors appointed by the District. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the District's consolidated financial statements.

Mr. Jordan Wall, Chief Administrative Officer

Ms. Laura Sanders, Chief Financial Officer

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KPMG LLP 177 Victoria Street, Suite 400 Prince George BC V2L 5R8 Canada Telephone (250) 563-7151 Fax (250) 563-5693

INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of the District of Tumbler Ridge

Report on Consolidated Financial Statements

We have audited the accompanying consolidated financial statements of the District of Tumbler Ridge (the "District"), which comprise the consolidated statement of financial position as at December 31, 2016 and the consolidated statements of operations and accumulated surplus, change in net financial assets and cash flows for the year then ended, and notes, comprising a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risk of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the consolidated financial position of the District of Tumbler Ridge as at December 31, 2016, and its consolidated results of operations, its consolidated change in net financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Chartered Professional Accountants

May 1, 2017

Prince George, Canada

LPMG LLP



Consolidated Statement of Financial Position

December 31, 2016, with comparative information for 2015

		2016	2015
Financial assets:			
Cash and cash equivalents	\$	27,690,154	\$ 24,181,203
Accounts receivable (note 2)		1,068,524	1,543,872
Municipal Finance Authority deposit		29,302	28,469
Investment in Tumbler Ridge Community Forest Corp.			
(note 3)		887,748	787,617
		29,675,728	26,541,161
%			
Financial liabilities:			
Accounts payable and accrued liabilities (note 4)		604,761	848,287
Deferred revenue		35,053	38,426
Deposits and holdbacks (note 5)		487,884	334,050
Long-term debt, net of sinking funds (note 6)		1,363,917	1,511,813
Obligations under capital leases (note 7)	_	107,208	160,344
		2,598,823	2,892,920
Net financial assets		27,076,905	23,648,241
Non-financial assets:			
Tangible capital assets (note 8)		51,268,391	49,698,766
Inventory		48,796	50,292
Prepaid expenses		66,125	240,762
		51,383,312	49,989,820
Accumulated surplus (note 9)	\$	78,460,217	\$ 73,638,061

Commitments and contingencies (note 10)

The accompanying notes are an integral part of these consolidated financial statements.

On behalf of the District:

Mayor

Chief Financial Officer



ConsolidatedStatement of Operations and Accumulated Surplus

Year ended December 31, 2016, with comparative information for 2015

		Budget	2016		2015
_					
Revenue:	_			_	
Net taxation revenue (note 13)	\$	11,264,620	\$ 11,264,917	\$	10,925,139
Grants-in-lieu		126,900	128,866		142,765
Government transfers (note 14):					
Provincial		2,319,870	2,480,347		2,769,262
Federal		165,000	166,820		161,386
Regional District		80,000	98,433		97,211
Return on investment		334,775	546,408		260,450
Licenses, fines, and rentals		222,290	347,714		463,631
Sale of services		669,381	723,953		635,796
Water and sewer		1,029,500	1,018,350		1,023,768
Gain on sale of tangible capital assets		-	9,870		10,000
Equity in income of Tumbler Ridge					
Community Forest Corp. (note 3)		-	100,130		461,382
Total revenue		16,212,336	16,885,808		16,950,790
Expenses:					
General government services		2,312,992	2,382,506		2,097,115
Protective services		569,329	560,135		570,607
Transportation services		2,227,154	1,461,445		1,650,944
Environmental health services		349,426	395,736		453,770
Economic development services		499,612	597,220		446,781
Parks and recreation		2,677,134	2,814,207		2,672,065
Sanitary sewer services		210,532	187,940		214,057
Water services		479,763	390,393		450,687
Grants to other community organizations		726,303	638,604		401,315
Cemetary care		3,000	7,033		4,401
Interest		152,536	142,122		122,700
Amortization		2,000,000	2,486,311		2,287,684
Total expenses		12,207,781	12,063,652		11,372,126
Annual surplus		4,004,555	4,822,156		5,578,664
•		, , ,	, , ,		, , -
Accumulated surplus, beginning of year		73,638,061	73,638,061		68,059,397
Accumulated surplus, end of year	\$	77,642,616	\$ 78,460,217	\$	73,638,061

The accompanying notes are an integral part of these consolidated financial statements.



ConsolidatedStatement of Change in Net Financial Assets

Year ended December 31, 2016, with comparative information for 2015

	Budget		2016	2015	
Annual surplus	\$	4,004,555	\$	4,822,156	\$ 5,578,664
Acquisition of tangible capital assets Amortization of tangible capital assets Proceeds on sale of tangible capital assets Gain on sale of tangible capital assets		(6,297,147) 2,000,000 - -		(4,055,936) 2,486,311 9,870 (9,870)	(3,814,465) 2,287,684 10,000 (10,000)
		(292,592)		3,252,531	4,051,883
Acquisition of inventory of supplies Acquisition of prepaid expenses Consumption of inventory of supplies Use of prepaid expenses		- - - -		(48,796) (66,125) 50,292 240,762	(50,292) (240,762) 62,665 59,962
		-		176,133	(168,427)
Change in net financial assets		(292,592)		3,428,664	3,883,456
Net financial assets, beginning of year		23,648,241		23,648,241	19,764,785
Net financial assets, end of year	\$	23,355,649	\$	27,076,905	\$ 23,648,241

The accompanying notes are an integral part of these consolidated financial statements.



Year ended December 31, 2016, with comparative information for 2015

	2016	2015
Cash provided by (used in):		
Operating activities:		
Annual surplus	\$ 4,822,156 \$	5,578,664
Items not involving cash:		
Amortization of tangible capital assets	2,486,311	2,287,684
Gain on sale of tangible capital assets	(9,870)	(10,000)
Equity in earnings of Tumbler Ridge Community		
Forest Corp.	(100,130)	(461,382)
Change in non-cash operating assets and liabilities:		
Accounts receivable	475,348	(463,261)
Deposits - Municipal Finance Authority	(833)	(761)
Accounts payable and accrued liabilities	(243,526)	(43,399)
Deferred revenue	(3,373)	(6,740)
Deposits and holdbacks	153,834	(79,660)
Inventory	1,496	12,373
Prepaid expenses	174,636	(180,800)
Net change in cash from operating activities	7,756,049	6,632,718
Capital activities:		
Proceeds on sale of tangible capital assets	9,870	10,000
Acquisition of tangible capital assets	(4,055,936)	(3,814,465)
Net change in cash from capital activities	(4,046,066)	(3,804,465)
Investing activities:		
Land held for resale	-	1,369,803
Financing activities:		
Repayment of long-term debt	(147,896)	(142,114)
Repayment of obligations under capital lease	`(53,136)	(52,094)
Net change in cash from financing activities	(201,032)	(194,208)
Increase in cash and cash equivalents	3,508,951	4,003,848
Cash and cash equivalents, beginning of year	24,181,203	20,177,355
Cash and cash equivalents, end of year	\$ 27,690,154 \$	24,181,203

The accompanying notes are an integral part of these consolidated financial statements.

The District of Tumbler Ridge (the "District") was incorporated on April 9, 1981 as a District Municipality under the Community Charter, formerly the Municipal Act, a statute of the Province of British Columbia. The District's principal activities include the provision of local government services to residents of the incorporated area. These services include administrative, protective, transportation, environmental, recreational, water, sanitary sewer and fiscal services.

1. Significant accounting policies:

The consolidated financial statements of the District are prepared in accordance with Canadian generally accepted accounting principles for governments as recommended by the Public Sector Accounting Board ("PSAB") of the Chartered Professional Accountants of Canada. Significant accounting policies adopted by the District are as follows:

(a) Basis of consolidation:

(i) Consolidated entities:

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the District and which are owned or controlled by the District.

(ii) Accounting for Region and School Board transactions:

The taxation, other revenues, expenses, assets and liabilities with respect to the operations of the Region and the School Board are not reflected in these consolidated financial statements.

(iii) Trust funds:

Trust funds and their related operations administered by the District are not included in these consolidated financial statements.

1. Significant accounting policies (continued):

- (a) Basis of consolidation (continued):
 - (iv) Investment in Government Business Enterprises:

The District's investment in the Tumbler Ridge Community Forest Corp., a wholly-owned subsidiary, is accounted for on a modified equity basis, consistent with Canadian generally accepted accounting principles as recommended by PSAB. Under the modified equity basis, the Tumbler Ridge Community Forest Corp.'s accounting policies are not adjusted to conform with those of the District and inter-organizational transactions and balances are not eliminated. The District recognizes its equity interest in the annual earnings or loss of the Tumbler Ridge Community Forest Corp. in its consolidated statement of operations and accumulated surplus with a corresponding increase or decrease in its investment asset account. Any dividends that the District may receive from the Tumbler Ridge Community Forest Corp. will be reflected as reductions in the investment asset account.

(b) Basis of accounting:

The District follows the accrual method of accounting for revenues and expenses. Revenues are normally recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and/or the creation of a legal obligation to pay.

(c) Cash equivalents:

Cash equivalents include short-term highly liquid investments with a term to maturity of 90 days or less at acquisition.

(d) Investments:

Investments included in cash equivalents are stated at the lower of cost and market value.

Significant accounting policies (continued):

(e) Deferred revenue:

The District defers revenues that represent licenses, permits and other fees which have been collected, but for which the related services or inspections have yet to be performed. These amounts will be recognized as revenue in the fiscal year the services are performed.

Receipts restricted by the legislation of senior governments or by agreement with external parties are deferred and are refundable under certain circumstances. When qualifying expenses are incurred, amounts are recognized as revenue at amounts equal to qualifying expenses.

(f) Long-term debt:

Long-term debt is recorded net of related sinking fund balances.

(g) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

(i) Tangible capital assets:

Tangible capital assets are recorded at cost less accumulated amortization. Cost includes all costs that are directly attributable to acquisition, construction, development or betterment of the tangible capital asset. Amortization is recorded on a straight-line basis over the estimated useful life of the tangible capital asset commencing in the first year of its productive use as follows:

Asset	Useful life - years
Buildings Engineered infrastructure Equipment Furniture and fixtures IT infrastructure Land improvements Vehicles	1 - 80 1 - 100 1 - 20 3 - 10 1 - 7 10 - 80 1 - 20

Significant accounting policies (continued):

- (g) Non-financial assets (continued):
 - (ii) Contributions of tangible capital assets:

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue.

(iii) Natural resources:

Natural resources that have not been purchased are not recognized as assets in these consolidated financial statements.

(iv) Works of art and cultural and historic assets:

Works of art and cultural and historic assets are not recorded as assets in these consolidated financial statements.

(v) Interest capitalization:

The District does not capitalize interest costs associated with the acquisition or construction of a tangible capital asset.

(vi) Inventory:

Inventories of supplies held for consumption are recorded at the lower of cost and replacement cost.

(h) Revenue recognition:

Taxation and user fee revenues are recognized in accordance with the provisions of the Community Charter.

The District is required to act as an agent for the collection of certain taxes and fees imposed by other authorities. Collections for other authorities are excluded from the District's taxation revenues.

Revenue unearned in the current period is reported on the consolidated statement of financial position as deferred revenue.

Investment income is reported as revenue in the period earned. When required by the funding agency or related Act, the income earned on deferred revenue is added to the investment and forms part of the deferred revenue balances.

1. Significant accounting policies (continued):

(i) Employee future benefits:

The District provides certain employee benefits which will require funding in future periods. These benefits include accrued wages, vacation, sick leave, and benefits under the Worker's Compensation Board. The obligations under these benefit plans are accrued based on projected benefits as the employees render services necessary to earn the future benefits.

The District and its employees participate in the Municipal Pension Plan. The costs of the multi-employer defined contribution pension plan are the employer's contributions due to the plan in the fiscal period.

(i) Use of estimates:

The preparation of consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenues and expenses reported in the consolidated financial statements. Estimates include assumptions used in estimating grant revenues and receivables, and estimated historical cost and useful lives of tangible capital assets. Actual results could differ from these estimates.

(k) Budget:

The budget figures are from the Five Year Financial Plan Bylaw adopted by May 15 of each year. They have been allocated to conform to PSAB financial statement presentation. Subsequent amendments have been made by Council to reflect changes in the budget as required by law.

(I) Contaminated sites:

Contaminated sites are defined as the result of contamination being introduced in air, soil, water or sediment of a chemical, organic, or radioactive material or live organism that exceeds an environmental standard.

A liability for remediation of contaminated sites is recognized, net of any expected recoveries, when all of the following criteria are met:

- (a) an environmental standard exists,
- (b) contamination exceeds the environmental standard,
- (c) the organization is directly responsible or accepts responsibility for the liability,
- (d) future economic benefits will be given up, and
- (e) a reasonable estimate of the liability can be made.

2. Accounts receivable:

	2016	2015
Federal government	\$ 123,183	\$ 108,593
Provincial government	16,607	46,189
Taxation:		
Current	304,875	456,746
Arrears/delinquent	211,364	205,502
Tax sale properties	190,782	371,196
Accounts receivable - trade	171,160	355,646
Interest accrual	50,553	-
	\$ 1,068,524	\$ 1,543,872

3. Investment in Tumbler Ridge Community Forest Corp.:

	2016	2015
Investment Investment in shares of the Corporation Accumulated surplus	\$ 200,000 687,748	\$ 200,000 587,617
Total investment	\$ 887,748	\$ 787,617

Notes to ConsolidatedFinancial Statements (continued)

3. Investment in Tumbler Ridge Community Forest Corp. (continued):

The following provides condensed supplementary financial information for the Tumbler Ridge Community Forest Corp. (the "Corporation") for the year ended December 31:

		2016		2015
(i) Financial position:				
Assets:				
Current	\$	1,576,981	\$	1,596,216
	\$	1,576,981	\$	1,596,216
Liabilities:				
Current	\$	64,090	\$	244,495
Silviculture obligation	•	625,143	*	564,104
Total liabilities		689,233		808,599
Equity:				
Share capital		200,000		200,000
Retained earnings		687,748		587,617
Total equity		887,748		787,617
Total liabilities and equity	\$	1,576,981	\$	1,596,216
(ii) Operations:				
Revenue	\$	597,818	\$	1,692,830
Expenses		497,688		1,231,448
	\$	100,130	\$	461,382

4. Accounts payable and accrued liabilities:

	2016	2015
Accounts payable - trade Due to other governments Payroll wages and benefits Due to purchasers of tax sale properties	\$ 424,962 11,680 133,314 34,805	\$ 555,767 8,553 125,211 158,756
	\$ 604,761	\$ 848,287

5. Deposits and holdbacks:

	2016	2015
Building deposits Holdbacks Builders/Performance bonds Other	\$ 388,140 96,811 1,309 1,624	\$ 192,719 138,158 1,309 1,864
	\$ 487,884	\$ 334,050

6. Long-term debt, net of sinking funds:

The District issues its debt instruments through the Municipal Finance Authority of British Columbia ("MFA"), pursuant to security issuing bylaws under authority of the Community Charter, to finance certain capital expenditures. Sinking fund balances, managed by the MFA, are used to reduce long-term debt.

Debt is reported net of sinking fund balances on the statement of financial position.

	Bylaw number	Interest rate	Year of maturity	Gross debt	Sinking funds assets	Net debt 2016	Net debt 2015
General: Community Centr	e 542	4.85 %	2024	\$ 1,487,365 \$	123,448	\$ 1,363,917	\$ 1,511,813

(a) Principal and sinking fund payments due within the next five years and onward are as follows:

	General						
2017	\$	114,206					
2018		114,206					
2019		114,206					
2020		114,206					
2021		114,206					
Onward		342,614					
		913,644					
Estimated sinking fund income		450,273					
	\$	1,363,917					

(b) Sinking fund instalments are invested by the MFA and earn income which, together with principal payments, are expected to be sufficient to retire the sinking debt at maturity. For sinking fund agreements, the MFA has established either a normal sinking fund or a capital repayment equalization fund.

7. Obligations under capital leases:

	2016	2015
General Fund:		
Year ending December 31:		
2016	\$ -	\$ 52,656
2017	52,656	52,656
2018	52,656	52,656
2019	17,556	17,556
Total minimum lease payments	122,868	175,524
Less amount representing interest at 2%	15,660	15,180
Present value of net minimum capital lease payments	\$ 107,208	\$ 160,344

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

8. Tangible capital assets:

				2016				
	Engineered infrastructure	Vehicles	Buildings	Equipment	IT infrastructure	Furniture & fixtures	Land & land improvements	Total
Cost: Balance, beginning of year Additions Disposals	\$ 37,608,070 668,373	\$ 4,249,542 1,215,781 (183,674)	\$ 35,580,797 633,304	\$ 3,927,244 564,734	\$ 1,295,961 29,569	\$ 533,689 82,234		\$ 93,123,474 4,055,936 (183,674)
Balance, end of year	38,276,443	5,281,649	36,214,101	4,491,978	1,325,530	615,923	10,790,112	96,995,736
Accumulated amortizat Balance, beginning of year Amortization Disposals	ion: 15,532,869 744,131	2,927,564 229,674 (183,674)	19,469,480 941,656 -	2,514,048 270,141	897,506 98,637	334,303 58,125 -	, ,	43,424,708 2,486,311 (183,674)
Balance, end of year	16,277,000	2,973,564	20,411,136	2,784,189	996,143	392,428	1,892,885	45,727,345
Net book value, end of year	\$ 21,999,443	\$ 2,308,085	\$ 15,802,965	\$ 1,707,789	\$ 329,387	\$ 223,495	\$ 8,897,227	\$ 51,268,391

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

8. Tangible capital assets (continued):

				2015				
	Engineered infrastructure	Vehicles	Buildings	Equipment	IT infrastructure	Furniture & fixtures	Land & land improvements	Total
Cost: Balance, beginning of year Additions Disposals	\$ 37,262,520 345,550	\$ 3,937,055 402,110 (89,623)	\$ 34,322,700 1,258,097	\$ 3,812,579 114,665	\$ 1,133,822 162,139	\$ 525,537 8,152	\$ 8,404,419 1,523,752	\$ 89,398,632 3,814,465 (89,623)
Balance, end of year	37,608,070	4,249,542	35,580,797	3,927,244	1,295,961	533,689	9,928,171	93,123,474
Accumulated amortizat Balance, beginning of year Disposals Amortization	ion: 14,812,515 720,354	2,839,099 178,088 (89,623)	18,547,850 921,630	2,289,218 224,830 -	802,373 95,133	286,870 47,433 -	1,648,722 100,216	41,226,647 2,287,684 (89,623)
Balance, end of year	15,532,869	2,927,564	19,469,480	2,514,048	897,506	334,303	1,748,938	43,424,708
Net book value, end of year	\$ 22,075,201	\$ 1,321,978	\$ 16,111,317	\$ 1,413,196	\$ 398,455	\$ 199,386	\$ 8,179,233	\$ 49,698,766

9. Accumulated surplus:

Accumulated surplus consists of individual fund surpluses and reserve funds as follows:

	2016	2015
Surplus:		
Invested in tangible capital assets	\$ 49,797,266	\$ 48,026,609
Operating funds	17,946,522	15,187,003
Total surplus	67,743,788	63,213,612
Reserve funds set aside for specific purposes by Council:		
Stabilization	2,266,612	1,932,603
Equipment replacement	1,859,067	1,691,866
Land sales	510,065	500,178
Municipal buildings	29,163	28,595
RCMP building	91,701	89,923
Drainage	894,010	876,682
Parking	29,149	28,308
Water	643,795	663,981
Sewer	1,202,567	1,197,178
Cemetery maintenance	1,241	1,241
General	3,023,278	3,413,894
Gas tax	165,781	-
Total reserve funds	10,716,429	10,424,449
	\$ 78,460,217	\$ 73,638,061

10. Commitments and contingencies:

(a) Peace River Regional District:

The District is responsible, as a member of the Peace River Regional District, for its proportional share of operating deficits or capital debt related to functions in which it participates. Management does not consider payment under this contingency to be likely and therefore no amounts have been accrued.

10. Commitments and contingencies (continued):

(b) Municipal Finance Authority:

The District issues debt instruments through the MFA. As a condition of these borrowings, the MFA requires that 1% of gross proceeds are deposited by the District into a debt reserve fund. The District is also required to execute demand notes in connection with each debenture whereby the District may be required to loan certain amounts to the MFA. These demand notes are contingent in nature and are not reflected in the accounts. The demand notes issued at December 31, 2016 totaled \$90,701 (2015 - \$90,701).

(c) Municipal Insurance Association:

The District is a participant in the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible that the District, along with the other participants, would be required to contribute towards the deficit. Management does not consider external payment under this contingency to be likely and therefore no amounts have been accrued.

(d) Legal claims:

The District is the defendant in various lawsuits. In the opinion of management, the overall estimation of loss is not determinable. These claims have not been provided for in the consolidated financial statements. Settlement, if any, made with respect to these actions would be expected to be expensed in the period in which realization is known.

(e) Pension liability:

The municipality and its employees contribute to the Municipal Pension Plan (a jointly trusteed pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2015, the plan has about 189,000 active members and approximately 85,000 retired members. Active members include approximately 37,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate is then adjusted to the extent there is amortization of any funding deficit.

10. Commitments and contingencies (continued):

(e) Pension liability (continued):

The most recent valuation for the Municipal Pension Plan as at December 31, 2015, indicated a \$2,224 million funding surplus for basic pension benefits on a going concern basis.

The District of Tumbler Ridge paid \$283,856 (2015 - \$193,228) for employer contributions while employees contributed \$239,404 (2015 - \$134,677) to the plan in fiscal 2016.

The next valuation will be as at December 31, 2018, with results available in 2019.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

(f) Other government authorities:

The District is obligated to collect and transmit property taxation levied on District of Tumbler Ridge taxpayers in respect of the following bodies:

Ministry of Education, Province of British Columbia Peace River Regional Hospital District Peace River Regional District British Columbia Assessment Authority Municipal Finance Authority of British Columbia Royal Canadian Mounted Police

(g) Revenue stabilization:

The District of Tumbler Ridge has a large natural resource based property taxation base. As such, the natural resource markets can affect the taxation base substantially and can impact the District's ongoing operations in economic downturns. The District has established a stabilization reserve that could provide short term assistance in the event of such circumstances.

The largest three property taxation accounts provides 45% of the District's property taxation revenue, whereas the largest ten property taxation accounts provides 60% of the District's property taxation revenue.

11. Segmented information:

Segmented information has been identified based upon lines of service provided by the District. District services are provided by departments and their activities are reported by functional area in the body of the consolidated financial statements. Certain lines of service that have been separately disclosed in the segmented information, along with the services they provide, are as follows:

a) General Government Services:

The general government services department provides the functions of corporate administration, finance and legislative services and any other functions categorized as non-departmental in the District.

b) Protective Services:

Protective services is comprised of emergency management, fire department, bylaw services, building inspection and regulatory services.

c) Transportation Services:

Transportation services is responsible for a wide variety of services including the development and maintenance of the District's roadway systems through the Public Works department, snow removal, and street lighting.

d) Environmental Health Services:

Environmental health services is responsible for the operations of the transfer station, including the collection of waste and the disposal of waste in partnership with the Peace River Regional District.

e) Economic Development Services:

Economic development services is responsible for the economic development activities to attract and grow business within the District, along with tourism and marketing initiatives.

11. Segmented information (continued):

f) Parks and Recreation:

Parks and recreation is responsible for the construction and maintenance of the District's parks, playgrounds and green spaces. It provides funding for the operation of the arena, pool and curling complex.

g) Water Services:

The water services installs and maintains water mains, pump stations and the water treatment plant. The treatment and distribution of water in the District through Public Works is included in this segment.

h) Sanitary Sewer Services:

The sewer services installs and maintains sewer mains, lift stations and the sewage treatment facility. The collection and treatment of sewage in the District through Public Works is included in this segment.

The following statement provides additional information for the foregoing functions. The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1.

Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

11. Segmented information (continued):

						2016									
	General Government	Protective Services	Trar	nsportation Services		Parks and Recreation	En	vironmental Health Services	D	Economic evelopment Services	Wat	er Services	Sewe	Sanitary er Services	Total
Revenues:															
Taxation	\$ 11,264,917	\$ =	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$ 11,264,917
Grants in lieu	128,866	-		-	·	-		-		-		-	·	-	128,866
Sale of services	138,780	-		-		585,173		-		-		-		-	723,953
Investment income	546,408	-		-		· -		-		-		-		-	546,408
Government	•														•
transfers	2,745,600	-		-		-		-		-		-		-	2,745,600
Other	457,714	-		-		-		-		-		698,543		319,807	1,476,064
Total revenues	15,282,285	-		-		585,173		-		-		698,543		319,807	16,885,808
Expenses:															
Salaries, wages															
and employee															
benefits	895,310	338,860		879,122		1.706.177		233,691		297,623		170,562		75,212	4,596,557
Operating	1,808,340	205,485		568,178		1,039,315		-		289,132		209,320		101,445	4,221,215
Legislature	95,113	-		-		-		-				-		- , -	95,113
Amortization	2,486,311	-		-		-		-		-		_		-	2,486,311
Interest	142,122	-		-		-		-		-		_		-	142,122
Insurance	13,132	15,790		14,145		68,715		798		10,465		10,511		11,283	144,839
Professional fees	216,248	-		-		-		-		-				· -	216,248
Garbage	· -	-		-		-		161,247		-		-		-	161,247
Total expenses	\$ 5,656,576	\$ 560,135	\$	1,461,445	\$	2,814,207	\$	395,736	\$	597,220	\$	390,393	\$	187,940	\$ 12,063,652
Annual surplus (deficit)	\$ 9,625,709	\$ (560,135)	\$ (1,461,445)	\$	(2,229,034)	\$	(395,736)	\$	(597,220)	\$	308,150	\$	131,867	\$ 4,822,156

THE DISTRICT OF TUMBLER RIDGE Notes to Consolidated Financial Statements (continued)

Year ended December 31, 2016

11. Segmented information (continued):

					2015	5								
	General Government	Protective Services	Transportation Services		Parks and Recreation	En	vironmental Health Services	D	Economic evelopment Services	Water Services		Sew	Sanitary er Services	Tota
Revenues:														
Taxation	\$ 10,925,139	\$ -	\$ -	\$	-	\$	-	\$	-	\$	-	\$	-	\$ 10,925,13
Grants in lieu	142,765	-	-		-		-		-		-		-	142,76
Sale of services	108,266	-	-		527,530		-		-		-		-	635,79
Investment income Government	260,450	-	-		-		-		-		-		-	260,45
transfers	3,027,859	-	_		-		-		-		-		-	3,027,85
Other	935,013	-	-		-		-		-		703,110		320,658	1,958,78
Total revenues	15,399,492	-	-		527,530		-		-		703,110		320,658	16,950,79
Expenses: Salaries, wages and employee														
benefits	800,123	323,978	919,854		1,587,135		247,111		130,352		186,012		65,565	4,260,13
Operating	1,523,180	235,036	718,703		1,020,130		_		307,777		251,828		137,657	4,194,31
Legislature	98,143	-	-		-		-		-		-		-	98,14
Amortization	2,287,684	-	-		-		-		-		-		-	2,287,68
Interest	122,700	-	-		-		-		-		-		-	122,70
Insurance	17,295	11,593	12,387		64,800		760		8,652		12,847		10,835	139,16
Professional fees	64,090	-	-		-		-		-		-		-	64,09
Garbage	=	-	-		-		205,899		-		-		-	205,89
Total expenses	\$ 4,913,215	\$ 570,607	\$ 1,650,944	\$	2,672,065	\$	453,770	\$	446,781	\$	450,687	\$	214,057	\$ 11,372,12
Annual surplus (deficit)	\$ 10.486.277	\$ (570,607)	\$ (1,650,944)	\$ ((2,144,535)	\$	(453,770)	\$	(446,781)	\$	252,423	\$	106,601	\$ 5,578,66

Notes to ConsolidatedFinancial Statements (continued)

12. Trust funds:

The District of Tumbler Ridge administers the Alaska Challenge Snowmobile Safari '92 account funds on behalf of the Ridge Riders Snowmobile Club. The fund was created by excess revenue generated by the Alaska Challenge ride in 1992, organized by the Ridge Riders Snowmobile Club and the District. The fund is to be used to pay for groomer repairs and maintenance. The fund balance has not been incorporated into the consolidated financial statements of the District.

The District holds in trust the Cemetery Perpetual Care Fund as required by the Cremation, Interment and Funeral Services Act. The fund balance has not been incorporated into the consolidated financial statements of the District.

	2016	2015
Alaska Challenge account Cemetery Perpetual Care account	\$ 1,974 287	\$ 1,952 284
	\$ 2,261	\$ 2,236

13. Net taxation revenue:

The District is required to collect taxes on behalf of and transfer the amounts to the government agencies below:

	2016	2015
Taxes collected:		
General purposes	\$ 11,264,917	\$ 10,925,139
Collection for other governments	2,833,035	3,430,738
	14,097,952	14,355,877
Transfers to other governments:		
Ministry of Education, Province of British Columbia	1,554,187	1,982,289
Peace River Regional Hospital District	506,892	577,230
Peace River Regional District	413,815	478,362
British Columbia Assessment Authority	87,083	95,808
Municipal Finance Authority of British Columbia	174	199
Royal Canadian Mounted Police	270,884	296,850
	2,833,035	3,430,738
	\$ 11,264,917	\$ 10,925,139

Notes to ConsolidatedFinancial Statements (continued)

14. Government transfers:

The District recognizes the transfer of government funding as expenses or revenues in the period that the events giving rise to the transfer occurred. The government transfers reported on the Statement of Operations and Accumulated Surplus are as follows:

		2016		2015
Provincial grants:				
Unconditional	\$	375,219	\$	398,649
Stimulus	*	1,992,339	•	2,013,295
Miscellaneous		112,789		357,318
Subtotal provincial grants		2,480,347		2,769,262
Federal grant:				
Gas tax		166,820		161,386
Subtotal federal grants		166,820		161,386
Regional District:				
Waste management		98,433		97,211
Total revenue	\$	2,745,600	\$	3,027,859